

# Indirect Support Services

Analyst: Randolph

## Historical Summary

OPERATING BUDGET	FY 2020 Total App	FY 2020 Actual	FY 2021 Approp	FY 2022 Request	FY 2022 Gov Rec
<b>BY FUND CATEGORY</b>					
General	19,905,100	19,572,500	19,519,300	19,767,700	19,695,200
Dedicated	3,461,700	3,232,300	3,492,700	3,393,200	3,380,900
Federal	24,923,300	21,785,200	24,612,100	24,779,300	24,683,600
<b>Total:</b>	<b>48,290,100</b>	<b>44,590,000</b>	<b>47,624,100</b>	<b>47,940,200</b>	<b>47,759,700</b>
Percent Change:		(7.7%)	6.8%	0.7%	0.3%
<b>BY OBJECT OF EXPENDITURE</b>					
Personnel Costs	27,775,100	24,518,900	28,231,400	28,900,300	28,719,800
Operating Expenditures	19,399,700	18,888,500	18,964,100	19,039,900	19,039,900
Capital Outlay	1,115,300	1,182,600	428,600	0	0
<b>Total:</b>	<b>48,290,100</b>	<b>44,590,000</b>	<b>47,624,100</b>	<b>47,940,200</b>	<b>47,759,700</b>
Full-Time Positions (FTP)	300.60	300.60	300.60	288.60	288.60

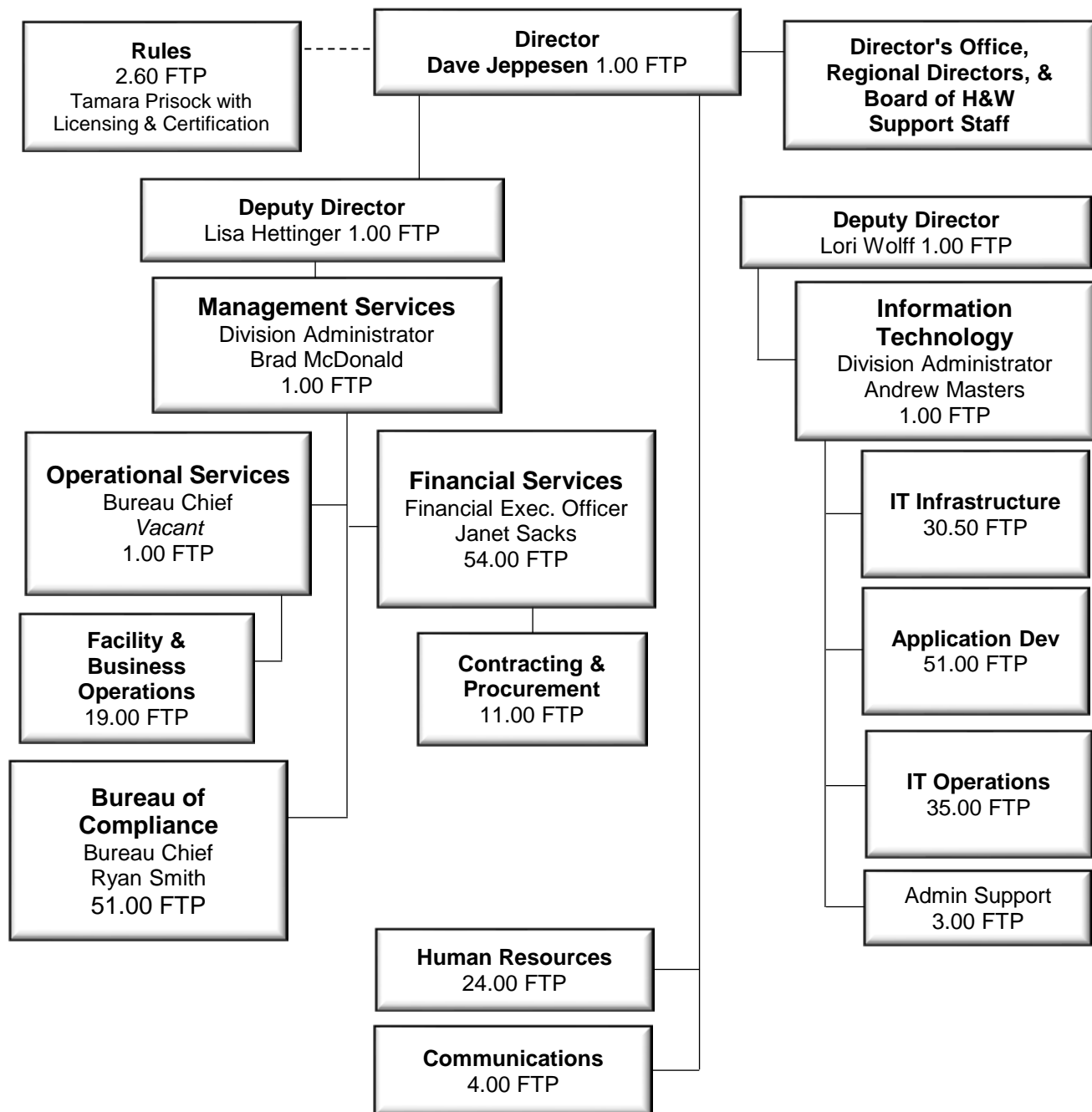
## Division Description

Indirect Support Services provides administrative functions for the Department of Health and Welfare:

- The Office of the Director provides central policy direction;
- The Office of Legal Services provides legal advice, monitoring, and litigation services;
- The Office of Human Resources provides human resource functions, which include civil rights, workforce development, recruitment, process and system research, and employee relations;
- The Division of Management Services contains three bureaus:
  - \* The Bureau of Financial Services manages the budget and cash flow, controls the accounting and reporting process, performs internal reviews, and processes all personnel actions;
  - \* The Bureau of Compliance provides support to the department's public assistance programs through the following units: Criminal History; Internal Audit; Fraud Analysis; Medicaid Program Integrity; and Welfare Fraud Investigations;
  - \* The Bureau of Operational Services manages physical assets, contracts, and purchasing; and
- The Division of Information Systems plans and operates all data processing and IT activities.

# Indirect Support Services Organizational Chart

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	FTP
FY 2021 Appropriation:	300.60
FY 2022 Request:	288.60
Vacant FTP: (as of 1/6/2021)	34.70

# Indirect Support Services

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## FY 2020 Actual Expenditures by Division

			FTP	PC	OE	CO	T/B	LS	Total
0.30	FY 2020 Original Appropriation								
	0220-03	Gen	0.00	11,201,600	8,316,400	649,100	0	0	20,167,100
	0220-05	Ded	300.60	1,888,300	1,577,100	0	0	0	3,465,400
	0220-02	Fed	0.00	14,739,300	9,506,200	706,400	0	0	24,951,900
	Totals:		300.60	27,829,200	19,399,700	1,355,500	0	0	48,584,400
0.44	Rescissions								
	0220-03	Gen	0.00	(21,800)	0	0	0	0	(21,800)
	0220-05	Ded	0.00	(3,700)	0	0	0	0	(3,700)
	0220-02	Fed	0.00	(28,600)	0	0	0	0	(28,600)
	Totals:		0.00	(54,100)	0	0	0	0	(54,100)
0.45	Omnibus Decisions								
	0220-03	Gen	0.00	0	0	(240,200)	0	0	(240,200)
	Totals:		0.00	0	0	(240,200)	0	0	(240,200)
1.00	FY 2020 Total Appropriation								
	0220-03	Gen	0.00	11,179,800	8,316,400	408,900	0	0	19,905,100
	0220-05	Ded	300.60	1,884,600	1,577,100	0	0	0	3,461,700
	0220-02	Fed	0.00	14,710,700	9,506,200	706,400	0	0	24,923,300
	Totals:		300.60	27,775,100	19,399,700	1,115,300	0	0	48,290,100
1.21	Net Object Transfer								
	0220-03	Gen	0.00	(655,000)	462,000	193,000	0	0	0
	0220-02	Fed	0.00	0	(16,500)	16,500	0	0	0
	Totals:		0.00	(655,000)	445,500	209,500	0	0	0
1.32	Net Transfer Between Programs								
	0220-05	Ded	0.00	(110,000)	0	0	0	0	(110,000)
	Totals:		0.00	(110,000)	0	0	0	0	(110,000)
1.33	Net Transfer Between Programs								
	0220-02	Fed	0.00	(800,000)	(650,000)	0	0	0	(1,450,000)
	Totals:		0.00	(800,000)	(650,000)	0	0	0	(1,450,000)
1.34	Net Transfer Between Programs								
	0220-03	Gen	0.00	(75,000)	0	0	0	0	(75,000)
	Totals:		0.00	(75,000)	0	0	0	0	(75,000)
1.41	Receipt to Appropriation								
	0220-05	Ded	0.00	0	14,600	33,200	0	0	47,800
	Totals:		0.00	0	14,600	33,200	0	0	47,800
1.61	Reverted Appropriation								
	0220-03	Gen	0.00	(157,500)	(87,100)	(13,000)	0	0	(257,600)
	0220-05	Ded	0.00	(31,100)	(135,100)	(1,000)	0	0	(167,200)
	0220-02	Fed	0.00	(1,427,600)	(99,100)	(161,400)	0	0	(1,688,100)
	Totals:		0.00	(1,616,200)	(321,300)	(175,400)	0	0	(2,112,900)

# Indirect Support Services

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## FY 2020 Actual Expenditures by Division

			FTP	PC	OE	CO	T/B	LS	Total
<b>2.00</b>	<b>FY 2020 Actual Expenditures</b>								
0220-03	Gen	0.00		10,292,300	8,691,300	588,900	0	0	19,572,500
	Cooperative Welfare (General)			10,292,300	8,691,300	588,900	0	0	19,572,500
0220-05	Ded	300.60		1,743,500	1,456,600	32,200	0	0	3,232,300
	Cooperative Welfare (Dedicated)			1,743,500	1,456,600	32,200	0	0	3,232,300
0220-02	Fed	0.00		12,483,100	8,740,600	561,500	0	0	21,785,200
	Cooperative Welfare (Federal)			12,483,100	8,740,600	561,500	0	0	21,785,200
<b>Totals:</b>			300.60	24,518,900	18,888,500	1,182,600	0	0	44,590,000

### Difference: Actual Expenditures minus Total Appropriation

0220-03	Gen		(887,500)	374,900	180,000	0	0	(332,600)
	Cooperative Welfare (General)		(7.9%)	4.5%	44.0%	N/A	N/A	(1.7%)
0220-05	Ded		(141,100)	(120,500)	32,200	0	0	(229,400)
	Cooperative Welfare (Dedicated)		(7.5%)	(7.6%)	N/A	N/A	N/A	(6.6%)
0220-02	Fed		(2,227,600)	(765,600)	(144,900)	0	0	(3,138,100)
	Cooperative Welfare (Federal)		(15.1%)	(8.1%)	(20.5%)	N/A	N/A	(12.6%)
<b>Difference From Total Approp</b>			<b>(3,256,200)</b>	<b>(511,200)</b>	<b>67,300</b>	<b>0</b>	<b>0</b>	<b>(3,700,100)</b>
<b>Percent Diff From Total Approp</b>			<b>(11.7%)</b>	<b>(2.6%)</b>	<b>6.0%</b>	<b>N/A</b>	<b>N/A</b>	<b>(7.7%)</b>

# Indirect Support Services

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## Comparative Summary

Decision Unit	Agency Request			Governor's Rec		
	FTP	General	Total	FTP	General	Total
<b>FY 2021 Original Appropriation</b>	<b>300.60</b>	<b>19,519,300</b>	<b>47,624,100</b>	<b>300.60</b>	<b>19,519,300</b>	<b>47,624,100</b>
Executive Holdback	0.00	(818,800)	(818,800)	0.00	(818,800)	(818,800)
Noncognizable Funds and Transfers	(10.00)	38,700	48,038,700	(10.00)	38,700	65,538,700
<b>FY 2021 Estimated Expenditures</b>	<b>290.60</b>	<b>18,739,200</b>	<b>94,844,000</b>	<b>290.60</b>	<b>18,739,200</b>	<b>112,344,000</b>
Removal of Onetime Expenditures	0.00	(237,900)	(48,431,900)	0.00	(237,900)	(65,931,900)
Base Adjustments	(2.00)	53,900	(221,100)	(2.00)	53,900	(221,100)
Restore Rescissions	0.00	818,800	818,800	0.00	818,800	818,800
<b>FY 2022 Base</b>	<b>288.60</b>	<b>19,374,000</b>	<b>47,009,800</b>	<b>288.60</b>	<b>19,374,000</b>	<b>47,009,800</b>
Benefit Costs	0.00	200,100	497,200	0.00	32,500	80,700
Statewide Cost Allocation	0.00	94,600	187,100	0.00	94,600	187,100
Change in Employee Compensation	0.00	99,000	246,100	0.00	194,100	482,100
<b>FY 2022 Total</b>	<b>288.60</b>	<b>19,767,700</b>	<b>47,940,200</b>	<b>288.60</b>	<b>19,695,200</b>	<b>47,759,700</b>
Change from Original Appropriation	(12.00)	248,400	316,100	(12.00)	175,900	135,600
% Change from Original Appropriation		1.3%	0.7%		0.9%	0.3%

# Indirect Support Services

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>FY 2021 Original Appropriation</b>					
The Legislature funded one line item for FY 2021: \$147,600 for the relocation of the north Idaho regional office.					
	300.60	19,519,300	3,492,700	24,612,100	47,624,100
<b>Executive Holdback</b>					
This adjustment reflects a 5% temporary reduction in General Fund spending authority (holdback) for FY 2021 issued through Executive Order No. 2020-14. This reduction is restored as a base adjustment in FY 2022, below.					
Agency Request	0.00	(818,800)	0	0	(818,800)
Governor's Recommendation	0.00	(818,800)	0	0	(818,800)
<b>Noncognizable Funds and Transfers</b>					
These adjustments account for \$48,000,000 in CARES Act funding received; moves \$775,200 from personnel costs to operating expenditures within the General Fund; transfers out 11.00 FTP to the Physical Health Services program to support COVID-related relief efforts; transfers in 1.00 FTP and \$38,700 from State Hospital West to correct an oversight from a FY 2021 line item request that should have placed authority for human resources support in the Indirect Support Services Program.					
Agency Request	(10.00)	38,700	0	48,000,000	48,038,700
<i>Recommended by the Governor with an additional \$17,500,000 in noncognizable increases, which was approved by the Coronavirus Financial Advisory Committee (CFAC) after the budget revision deadline. These funds are allocated for reimbursement to long-term care facilities with COVID-19 positive patients and hospital discharge transitional skilled nursing facility beds.</i>					
Governor's Recommendation	(10.00)	38,700	0	65,500,000	65,538,700
<b>FY 2021 Estimated Expenditures</b>					
Agency Request	290.60	18,739,200	3,492,700	72,612,100	94,844,000
Governor's Recommendation	290.60	18,739,200	3,492,700	90,112,100	112,344,000
<b>Removal of Onetime Expenditures</b>					
Removes onetime appropriation for replacement items and noncognizable increases in FY 2021.					
Agency Request	0.00	(237,900)	0	(48,194,000)	(48,431,900)
<i>Recommended by the Governor, with changes for the noncognizable increases allocated by CFAC after the budget revision deadline.</i>					
Governor's Recommendation	0.00	(237,900)	0	(65,694,000)	(65,931,900)
<b>Base Adjustments</b>					
These adjustments account for reversal of the transfer of \$775,200 to operating expenditures from personnel costs within the General Fund; transfers 2.00 FTP and a total of \$275,000 to the Health Care Policy Initiatives Program; transfers in \$53,900 from Self Reliance Operations to support an existing FTP within the strategic business unit; and makes the transfer from State Hospital West for human resources support ongoing.					
Agency Request	(2.00)	53,900	(150,000)	(125,000)	(221,100)
Governor's Recommendation	(2.00)	53,900	(150,000)	(125,000)	(221,100)
<b>Restore Rescissions</b>					
This adjustment restores the 5% General Fund holdback removed as a current year expenditure adjustment, above.					
Agency Request	0.00	818,800	0	0	818,800
Governor's Recommendation	0.00	818,800	0	0	818,800
<b>FY 2022 Base</b>					
Agency Request	288.60	19,374,000	3,342,700	24,293,100	47,009,800
Governor's Recommendation	288.60	19,374,000	3,342,700	24,293,100	47,009,800

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
<b>Benefit Costs</b>					
Employer-paid benefit changes include an 11% increase (or \$1,280 per eligible FTP) for health insurance, bringing the total appropriation to \$12,930 per FTP. Also included is a restoration of the unemployment insurance rate, a partial restoration of the unused sick leave rate, and adjustments to workers' compensation that vary by agency.					
Agency Request	0.00	200,100	33,800	263,300	497,200
<i>The Governor recommends no increase for health insurance due to fewer claims than expected and a one-year holiday for employers who contribute to the PERSI-managed sick leave plan.</i>					
Governor's Recommendation	0.00	32,500	5,500	42,700	80,700
<b>Statewide Cost Allocation</b>					
This request includes adjustments to recover the cost of services provided by other agencies in accordance with federal and state guidelines on cost allocation. Attorney General fees will increase by \$98,700, risk management costs will decrease by \$32,900, State Controller fees will increase by \$101,900, State Treasurer fees will decrease by \$2,200, and Office of Information Technology Service fees will increase by \$21,600, for a net increase of \$187,100.					
Agency Request	0.00	94,600	0	92,500	187,100
Governor's Recommendation	0.00	94,600	0	92,500	187,100
<b>Change in Employee Compensation</b>					
For calculation purposes, agencies were directed to include the cost of a 1% salary increase for permanent and temporary employees.					
Agency Request	0.00	99,000	16,700	130,400	246,100
<i>The Governor recommends a 2% increase in employee compensation, distributed on merit. He does not recommend a compensation increase for group and temporary positions.</i>					
Governor's Recommendation	0.00	194,100	32,700	255,300	482,100
<b>FY 2022 Total</b>					
Agency Request	288.60	19,767,700	3,393,200	24,779,300	47,940,200
Governor's Recommendation	288.60	19,695,200	3,380,900	24,683,600	47,759,700
Agency Request					
Change from Original App	(12.00)	248,400	(99,500)	167,200	316,100
% Change from Original App	(4.0%)	1.3%	(2.8%)	0.7%	0.7%
Governor's Recommendation					
Change from Original App	(12.00)	175,900	(111,800)	71,500	135,600
% Change from Original App	(4.0%)	0.9%	(3.2%)	0.3%	0.3%